



## GRANT GUIDELINES

PRTP is a Brighton & Hove based charity, promoting water based activities and hosting the world's biggest free beach festival every July. (Please refer to our website for further information [www.paddleroundthepier.com](http://www.paddleroundthepier.com)) After operating costs, all the money raised at the festival is distributed to local groups through a grant application process. The amount of funding available each year varies, as it is entirely dependent on donations made during the event. Please bear in mind that our event is weather dependent and during years when the weekend of PRTP has been very wet, our income is usually considerably lower.

The general criteria for applicants is as follows

- You must be a voluntary or community organisation with a Sussex address, &/or have the majority of your members/ participants living in Sussex
- Your organisation must have its own bank account with two unrelated people as signatories
- Your organisation must have at least three members on its governing body/management group and must have a constitution or a set of rules which includes a dissolution clause
- You must be able to spend any funding given to you by PRTP within 6 months of receiving the grant (unless you request an extended time frame due to the nature of the project)
- You must be prepared to provide feedback on how you have spent the money and the difference it has made to your organisation and be willing to participate in promotional activities organised by PRTP

For our awards in 2018 we are seeking applications from groups who can demonstrate that they promote healthy enjoyment of the seaside, including participation in water sports and/or activities using the immediate sea front area We particularly welcome applications from groups or charities working with people who may not otherwise be able to access these facilities.

Your application must clearly demonstrate the difference that a grant from PRTP will make to your organisation and the people it serves. For example, if you are applying for funding to send someone on a training course, will this enable you to increase your membership / work with more vulnerable participants / offer additional hours? Grants from PRTP can be used in isolation or as a contribution to a larger project. We ask you to state the cost of your project (any amount up to £10,000) and, if your application is successful, we will contribute some or all of that money depending on funds available.

Once completed, please return the Application Form to [info@paddleroundthepier.com](mailto:info@paddleroundthepier.com) or by post to:

c/o HOP Consulting Limited  
 HOP House  
 41 Church Road  
 Hove, BN3 2BE

The closing date for Applications is **19th August 2018**.

Decisions will be announced by **30th October 2018**.

Please note: We reserve the right to pay suppliers directly.